

Form of Proposer's Response
[To be typed on Proposer's Letterhead]

[Date]

To: DEPARTMENT OF EDUCATION AND KNOWLEDGE
P. O. Box 36005
Abu Dhabi - U.A.E.
C/O Procurement & Contracts Division

TENDER NO. : ADEK/XXXX/XXX

TENDER TITLE : Title

Dear Sirs,

We acknowledge the receipt of the RFP Invitation Package ADEK/XXXX/XXX dated DD/MM/YEAR.

a) You may expect to receive our PROPOSAL on or before

.....

b) We do not intend to submit a proposal

because.....
.....

and herewith return the RFP Invitation Package.

We wish to advise you of the following details with regard to our main office:-

Postal Address:
Street Address:
Telephone Number:
Fax Number:
Authorized Contact Person:
E-mail Address:

SIGNED BY:

DATE:

NAME:

TITLE: